



STATE OF MISSOURI
INFORMATION TECHNOLOGY ADVISORY BOARD
MEETING MINUTES
February 28, 2001

ATTENDEES:	Ron Welschmeyer, Chair Person	Gerry Wethington	Bill Perkins
	Jim Roggero	Jearl Reagan, I	Kim Potzmann
	Don Lloyd	Chris Wilkerson	Bruce Dent
	Tim Dwyer	Lyndon Mote	Diana James
	Gary Lyndaker	Dennis Bax	Jeff Falter
	Jill Hansen	Rex Peterson	Tom Robbins
	Dave Schulte	Sheri Morice	Tom Stokes
	Paul Peterson	Darla Rutledge	Gail Wekenborg
	Karen Boeger	Carl Medley, II	Tony Wening
	Ritchie Jenkins	Mike Backer	Steve Adams
	Jan Grecian		

Ron Welschmeyer opened the meeting at 8:30 a.m.

ACTION ITEMS

1. Approval of the January 31, 2001, Information Technology Advisory Board Meeting Minutes



Minutes Approved

GENERAL BUSINESS

1. CIO Update (Gerry Wethington)

MEDA contract replacement is due to expire the end of this fiscal year. Working to get other parties who offer same service for presentations. We need to understand what type of service is needed and/or if you still need these services. Interest was expressed in still having these services available.

E-Government has been through 2 presentations with Senate. There is recognition of the importance of the E-Government plan. March 19th is the beginning of markup activities. In the House OA presented budget and went reasonably well. Went back to markup and that committee reduced \$4,744,000 from OIT budget. FY03 currently no discussion on funding those projects. Everyone supportive (but one) of the E-Government initiative. Charter team being put together. Gerry recommended Jill Hansen and Don Lloyd to represent ITAB. The expectation is that something is delivered by the end of the year regarding the business portal. In regards to the 12 million appropriation for the agencies, questions are coming up as to how we are going to quantify savings. We have to have a methodology put together as to how does it improve quality of life for citizens, how does it cut cost of operation for government, how does it generate funds. Gerry has focused on how the State of Alaska has documented savings. What is Missouri's formula to quantify savings? They are looking at us to put a formula in place that quantifies savings. Project oversight and Project Management - impressed that we have PM and do risk assessment. Need to let them know that it will take a minimum of 3 year to get enough people to use and to make the saving. Need to look at total cost of ownership. Not just cash you need to show value in things like response time, etc. These need to be added in the formula.

Project Oversight – The OIT has been given spending authority to provide Project Oversight in various departments. Reduced from 8% to 3% on what OIT has to spend. What value are we getting for the 3% appropriation. Gerry will be bring recommendation for Oversight process. Bring material back to present what we believe are a adequate set of procedures so they can show how we govern ourselves in respect to Project Oversight. Need to collectively agree to.

In regards to interagency billing from OIT, at the April ITAB Gerry will bring budget for OIT for the next year so you can see what value you as an agency are getting out of what you are billed.

2. Project Management Update (Tom Stokes)

Project management training course started this week. Feed back has been positive. By next ITAB should be on Web by next meeting. Topics brought up at last ITAB were discussed with. PM Certification doesn't have to be tied to PMP certification. A 2 tier approach, as long as we are satisfied that this class and testing are significant, If a individual wants to do the PMP, that is fine but this will not be our standard. Gerry would be happy certifying people as Missouri Certified. If you choose to pay for PMP is up to agency. We need to look into continuing education for MO certified employees.

Performance Measures - the intent is to take the results of the ITAB group and move that to the curriculum. Talked to Mr. Steph about helping us develop a business function of projects and will bring back to ITAB on a regular basis.

3. Prime Vendor Update (Carl Medley)

Thanks to those who have participated in the agency meetings. Good comments at the meeting. Lotus notes – met with users group and prepared a letter with Gerry over lack of service. A presentation on March 14 at 9:00 am by Lotus Notes to the users group. Gerry encouraged ITAB Members to personally attend or have a manager attend. Executive session at the front end of that meeting. After that meeting a call will be made to Bob Biamontee executive in charge of support. We have a obligation to hold up our end of the deal and show up for meeting, etc. Storage area network – bid on storage area network headed by Gary L. is trying to be put together. Veritas is being used as software for Sans Storage solution. Couple of agencies interested in Xioltec, but not sure how to acquire under current vendors. Taking to Oversight committee - recommended that we leave San to Prime Vendor and remove the fiber channel. Can still get Sans from those vendors who are currently authorized under Prime Vendor (IBM, Compact). If you would like something like Xioltec you would have to go to bid.

4. Internet/MOREnet Update (Tony Wening)

Remind that T1 is owned by MoreNet at Tan-Tar-A and any state agency that would like to use that, just let MoreNet know and they will activate the T1 for your use. May - June time frame to make presentation on IP Telephony if ITAB is interested. Contact Ted MacDonald at mac@more.net

5. Statewide Purchasing Update (Karen Boeger)

If you do have something you need bid for this fiscal year cut off is March 9th. Handouts consisted of: on-line bidding information for vendors, Project Log, statewide contract listing, Copy of statewide notice, Memo from 1996 regarding contractors.

State wide training contract awarded to New Horizons, and Cool contract has been awarded. Must use Primary you have problems (can't meet your time frame, etc.) then you can use Secondary and then Tertiary. Mandatory to use PAQ if your project is over 500 hours. In April we need to go through what a good PAQ is. Going to have to follow contract guidelines. Come with Questions in April so they can be addressed in the April meeting.

6. Personnel Committee Update (Ron)

Sub-Committee on Classification and Career path Met on Feb 8th regarding feed back. Wants to come in April to make presentation and open up for discussion.

7. MOTEC Update (Jill Hansen)

Corrections and charge backs from MOTEC. April Meeting will do presentation on and vote on acceptance. New statewide contract has been awarded for training to New Horizons.

8. Security Committee Update (Rex Peterson)

No Report

9. State Data Center Steering Committee Update (Gail Wekenborg)

In the processes for changing some responsibilities in DIS. In the process of transitioning MoreNet responsibilities back to SDC (as an example the Domain Controller, Firewall, etc.) Hope to be completed by the end of March. Will bring back how duties are divided and who to contact.

Next steering committing March 22nd Room 493 at 1:30

10. HIPAA Update (Gary Lyndaker)

Weekly reports to the governor's office have been requested and HIPPA will be included in those reports. Some States funding Statewide budget items already. Can meet most of the non IT requirements. Gerry brought this up with Mike Hartman and Mike said that he will discuss with Governor and Legal Staff. He is going to get a meeting together to evaluate HIPPA.

11. Performance Measures Update (Bill Perkins)

Took comments and gave Paul Wright so it can be placed in electronic format. At the next meeting bring good instructions for the data sheet. Will be back in a couple of months to show what they have come up with.

11. ITAB structure and charter (Bill Perkins)

Take the charter information given by Bill and look over. Please send to Bill any comments. Will discuss at next meeting.

OPEN DISCUSSION

Dept. of Correction using AMS contractors needed for creating reports. AMS Pulled workers from the projects with less than 5 days notice. Just wanted to let you know how there services are. Gerry recommended putting this in writing and send to Purchasing so it is on record.

We have been complemented on great websites with assistive technology. Kay is going to present our websites in Kentucky at a regional meeting.

REVIEW OF ACTION ITEMS

NEXT MEETING

1. The next ITAB Meeting is scheduled for **Wednesday, April 25, 2001**, at 8:30 a.m. at the Interpretive Center of the Kirkpatrick State Information Center.

RW/sm

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Representatives of the news media may obtain copies of this notice by contacting:

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